

Molemole Municipality

2015/2016 THIRD QUARTER REPORT

Vision: "A developmental people driven organisation that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

1. INTRODUCTION AND BACKGROUND

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA) section 69 (3) (b). Circular 13 of the National Treasury stipulates that, "the SDBIP gives effect to the Integrated Development Plan (IDP) and the budget of the municipality and will be possible if the IDP and the budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the municipality, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and are implemented by the administration over the next 12 months.

The Municipal Finance Management Act (MFMA) no 56 of 2003, defines the Service Delivery Budget Implementation Plan as a detailed plan approved by the Mayor of the municipality for implementing the municipality's delivery of municipal services and its annual budget and must include the following:

- (a) Projections of each month of:
 - (i) Revenue to be collected, by source and
 - (ii) Operational and Capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

2. PURPOSE

The document presents the 2015/2016 Service Delivery and Budget Implementation Plan of the municipality drafted in compliance with the requirements of the MFMA. The performance targets set in this document lay basis for the performance contracts of all Departmental Heads and Middle Managers. It enables the Municipal Manager to monitor the performance of Senior Managers; and the community to monitor the performance of the municipality

3. LEGAL REQUIREMENTS CONSIDERED WITH THE DEVELOPMENT/DESIGN OF THE SDBIP

Section 53 1(c) (ii) of the MFMA states that the Mayor must ensure that the municipality's SDBIP is approved within 28 days after approval of the budget. Section 69(3) of the MFMA states that the Accounting Officer must no later than 14 Days after the approval of the Budget submit the draft SDBIP and Performance Agreements for the Municipal Manager and all Senior Managers to the Mayor. Sec 53 3(b) also states that the SDBIP's must be made public no later than 14 days after its approval by Council and that the Performance agreements of the Municipal Manager, Senior Managers and any other categories of officials as may be prescribed, should be made public no later than 14 days after the approval of the SDBIP.

4. REPORTING ON SDBIP

This section covers reporting on the SDBIP as a way of linking the SDBIP with the oversight and monitoring operations of the Municipal administration. Various reporting requirements are outlined in the MFMA. Both the Mayor and the Accounting Officer have clear roles to play in preparing and presenting these reports. The SDBIP provides an excellent basis for generating the reports for which MFMA requires. The reports then allow the Municipality to monitor the implementation of service delivery programs and initiatives across the Molemole municipal jurisdiction.

4.1. QUARTERLY REPORTING

Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

4.2. MID-YEAR REPORTING

Section 72 (1) (a) of the MFMA outlines the requirements for mid-year reporting. The accounting officer is required by the 25th January of each year to assess the performance of the municipality during the first half of the year taking into account:

- (i) the monthly statements referred to in section 71 of the first half of the year
- (ii) the municipalities service delivery performance during the first half of the financial year, and the service delivery targets and performance indicators set in the service delivery and budget implementation plan;
- (iii) The past year's annual report, and progress on resolving problems identified in the annual report; and
- (iv) The performance of every municipal entity under the sole or shared control of the municipality, taking into account reports in terms of section 88 from any such entities.

Based on the outcomes of the mid-year budget and performance assessment report, an adjustments budget may be tabled if actual revenue or expenditure amounts are materially different from the projections contained in the budget or the SDBIP. The SDBIP is also a living document and may be modified based on the mid-year performance review. Thus the SDBIP remains a kind of contract that holds the Municipality accountable to the community.

4.3. ANNUAL REPORTING

Section 46 (1) of Municipal Systems Act stipulates that a municipality must prepare for each financial year a performance report reflecting

- (a) The municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
- (b) The development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
- (c) Measures that were or are to be taken to improve performance.

Sec 46 (2) further states that an annual performance report must form part of the municipality's annual report in terms of Chapter 12 of the MFMA.

5. CORPORATE SERVICES

5.1 ADMINISTRATION

Achievements

- Appointed a service provider for the supply and delivery of cleaning consumables for all municipal buildings.
- Appointed a service provider for the servicing of air conditioners in all municipal buildings.
- Appointed service provider for supply and installation of firearm safes in compliance with recommendations from Department of Transport in the two (2) DLTC'S

Challenges

- Persistent incidents of down times on telephone management system due to network problems.

Corrective measures

- ICT committed to upgrade the network cabling technology to cat6E in the 4th quarter of 2015/16 financial year.

5.2 INFORMATION AND COMMUNICATION TECHNOLOGY

Achievements

- Completed the specification and advertised the tender for supply and delivery of network switches
- Completed the specification and advertised the tender for supply and delivery of Microsoft licenses
- Appointed service provider for supply and delivery of Symantec antivirus and backup exec
- Completed the specification and advertised the tender for upgrading of network cabling in civic building from CAT5E to CAT6E

Challenges

- Persistent incidents of down times on telephone management system due to network problems.

Corrective measures

- Upgrade network infrastructure and replace current switches with power over Ethernet switches.

5.3 HUMAN RESOURCES MANAGEMENT

Achievements

- Processed retirement for Moloto MP due to Old age/ normal retirement.
- Processed retirement for Maphanga MP due to Ill-health retirement
- Processed 99 sick leave applications and 542 Annual leave applications, Captured and filed.
- 5 councillors attended Ethics and Integrity training
- 1 councillor attended Municipal Governance programme
- 29 employees trained on Municipal programmes
- Coordinated a successful Wellness day session

Challenges

- Non submission of tender bids by service providers.

Corrective measures

- To source quotations telephonically.

6. TECHNICAL SERVICES

6.1. OPERATIONS AND MAINTANANCE

Achievements

- 132.8 km of gravel road bladed and maintained

Challenges

- Mechanical breakdowns of plant due to limited resources.
- Slow turnaround time when repairing plant from the appointed service provider
- The appointed mechanical service provider had failed to repair our plant.

Corrective measures

- The Appointed Mechanical Service provider terminated their services as they were failing to repair the plant.
- The municipality's mechanical artisan will attend to minor repairs and major repair will be referred to suppliers of the said plant.

6.2. ROADS

Achievements

- The specifications, advert, appointment and delivery of a Motor Grader has been completed.
- The specifications, advertisement, evaluation and adjudication and of the Low Level Bridges of Madikana and Madiehe have been completed, and contractor for Madiehe and Madikana low level bridge has been appointed and construction is progress at 90% of the works has been completed for both projects.
- The specifications, advertisement and evaluation of Ramajowe Low Level Bridge has been completed, the project is at adjudication stage.
- The consultant for Upgrading of Mogwadi Internal Street has been appointed and project is on advert for construction
- Construction of Machaka to Sekakene gravel to tar road is in progress and 90% of works has been completed.
- Construction of Mohodi to Thupana road gravel to tar road is in progress and 95% of works has been completed

Challenges

- None

Corrective measures

- None

6.3. SOCIAL AMENITIES

Achievements

- The Contractor earthworks for platforms and electrical works of Mohodi Sport Complex.

Challenges

- Slow progress by the contractor on site as they should have completed 100% with Dam rehabilitation, earthwork, grassing of fields, electrical works, lights Mast and fence lights.

Corrective measures

- A nominated sub-contractor has been brought in to assist with earthwork

6.4. ELECTRICITY

Achievements

- **Upgrading of electricity network project.**
 - Contractor appointed and site handed over
- **Highmast Lights Project.**
 - Highmast lights constructed
- **Replacement of old electricity meters at Mogwadi (Supply, Delivery and Installation of Electricity pre-payment split meters at Mogwadi Ext 4)**
 - Contractor appointed and site handed over
- **Relocation of electricity pre-payment meters.**
 - Contractor appointed and site handed over

Challenges

- None

Corrective measures

- None

7. COMMUNITY SERVICES DEPARTMENT

7.1. TRAFFIC AND LICENSING

Achievements

- 12 roadblocks were successfully staged in the third quarter.
- 1421 drivers licenses were examined.
- 1687 applications for learners; licenses were examined.
- 201 applications for motor vehicle were registered.
- 1682 motor vehicles were licensed.

Challenges

- None

Corrective measures

- None

7.2. ENVIRONMENTAL MANAGEMENT

Achievements

- EPWP Environment & Culture programme created 50 job opportunities and it was successfully implemented until expiry of beneficiaries' contract at the end of the third.
- 30 Street litter bins were delivered and installed at Morebeng town.

Challenges

- The Beautification Plan project was once more recommended for re-advertisement due to poor response by bidders.
- The re-advertised bid for the Refurbishment of Mogwadi Landfill Site took place but the service provider was not appointed.

Corrective measures

7.3. BASIC SERVICES PROVISION

Achievements

- Designs for the Mohodi Maponto Taxi Rank were approved for commencement of the project.

Challenges

- None

Corrective measures

- None

8. LOCAL ECONOMIC DEVELOPMENT AND PLANNING

9.1. SPATIAL PLANNING

Achievements

- Seven building plans were considered
- Successfully completed pegged 13 sites in Morebeng
- Successfully re-advertisement all projects (Audit of community Facilities, Integrated Transport Plan, Township Establishment)

Challenges

- Draughtsman Submit incomplete/ none compliant building plan in terms of National Building Regulations and Building Standard Act (Act 103 of 1977)
- Municipality has no mechanism to consider the applications because SPLUMA is pending
- Non Responsive Bid

Corrective Measures

- Workshop Draughtsman and assist them to register with NHBRC
- Non Responsive Bid
- Obtain council approval to deal with Land Use Applications
- Write Letter to COGHSTA to proceed with Tribal land applications

9. LOCAL ECONOMIC DEVELOPMENT

Achievements

- Youth in agriculture programme: recruitment process has been completed and five (5) graduates have been selected " pending is the placement of graduates which will take place in July 2016"
- In terms of investment coordination and facilitation project, specification has been reviewed and the bid has been re advertised and furthermore stakeholders were consulted on the project. The consultation was done through local economic develop forum meeting which was held 17 March 2016
- Two (2)CWP Local Reference Committee meeting were held on the 04 and 29 March 2016
- Terms of reference for Career Expo has been developed and the SLA has been signed by the appointed service provider
- Terms of reference for SMME's training project has been drafted and least of SMME's representative to be trained has been generate.

Challenges

- The only challenge experience was with regards to CWP programme were in the affected councillors were not available to constitute a forum for the meeting to take place

Corrective measures

- In terms of corrective intervention, a new schedule of meeting has been generated in consultation with council support section

9.1. INTERGRATED DEVELOPMENT PLANNING**Achievements**

- Conducted all ward based planning and ward priorities incorporate in the draft 2016/2017 IDP
- Draft IDP adopted on the 31st March 2016
- All strategic planning sessions conducted
- Conducted public hearings on Draft Annual report and it was adopted by Council
- Submitted reviewed SDBIP aligned to budget adjustment
- Conducted IDP representative forum

Challenges

- None

Corrective Measures

- None

10. FINANCE DEPARTMENT**11.1. BUDGET AND REPORTING****Achievements:**

- January – March 206 MFMA section 71 reports compiled and submitted to various stakeholders
- 1X mid- Year and Budget assessment report approved and submitted to various stakeholders.

- 1 X Adjustment Budget approved and submitted to various stakeholders.
- January – March 2016 Bank reconciliation performed timeously.
- January – March 2016 Investment Register performed with maximum return on investment policy.
- 1 X Tabled Budget Approved and submitted to various stakeholders.

Challenges:

- Section 71 reports are still performed manually which takes time to prepare (conversely little time to review) and that affect the integrity thereof.

Interventions:

- Accelerate learning curve on Venus software that will assist in timeous preparation of Section 71 reports on system.
- Accelerate further training on use of Venus and Case ware reporting in the preparation of the quarterly financial statements.

11.2. INCOME AND REVENUE MANAGEMENT

Achievements:

- Credit Control measures implementation process plan has been completed.
- Indigent has been identified to avoid follow-up of debts which cannot be recovered.
- Revenue is being recognised as per GRAP requirements (GRAP 9 & 23).
- IGRAP 1 is being fully implemented by the Municipality in respect to traffic fines.

Challenges:

- Low revenue collection due to non-implementation of Credit Control and Debt Collection measures.

Corrective measures:

- The Municipal Council has resolved that Credit Control and Debt Collection measures must be implemented.

11.3. EXPENDITURE

Achievements

- 3 x salary reconciliations Developed
- 3 x Petty cash reconciliations developed

- 1 x VAT 201 reconciliation developed
- Updated project and retention register compiled
- 3 x creditors reconciliations

Challenges

- None

Corrective measures

- None

11.4. SUPPLY CHAIN MANAGEMENT

Achievements

- The unit managed to advertise, evaluate and adjudicate bids
- All order level procurement of goods and services were done in time
- Asset register and GL are in balance
- Inventory register and GL are in balance

Challenges

- Late bids evaluated and adjudicated
- More re-advertisements of bids

Corrective measures

- All bids documents will be reviewed by SCM unit

11. MUNICIPAL MANAGER'S OFFICE

11.1. OFFICE OF THE SPEAKER/MAYOR

Achievements

- 12 X portfolio committee meetings held per quarter
- 1 x Mayoral Imbizo held per quarter
- 2x ordinary Council and 2x special council
- 2x ordinary MPAC and 1x special MPAC

- 1x MPAC public participation on 2014/2015 Draft Annual Report
- 1x special and 1x ordinary EXCO meeting
- 1 Mayoral outreach programme held
- 10 Schools were visited

Challenges

- 3 x portfolio committee meetings were not held due to unavailability of councillors (quorum not formed.)

Corrective measures

- Ethics Committee and Whippery should urge members of portfolio committees to attend meetings as scheduled.

11.2. LEGAL SERVICES

Achievements

- An interdict granted against unlawful occupation of land.

Challenges

- The di-establishment of Aganang municipality and the slow pace of the process has an impact of contracts and litigation to be transferred to Molemole municipality. Furthermore, current by-laws under review will have to be reviewed again after the elections.

Corrective measures

- This relies mainly on CDM.

11.3. COMMUNICATIONS

Achievements

- Molemole activities widely covered in print, radio and tv.
- Mayor profiled in Horizon magazine and on Capricorn FM

Challenges

- Procurement of requested goods not done on time, service provider not appointed.

Corrective measures

- Set firmer deadlines for SCM to instruct service.

11.4. INTERNAL AUDIT AND RISK MANAGEMENT

Achievements

- Held one (1) Audit Committee meeting.
- Held one (1) Risk Management Committee meeting.
- Completed two (2) Audit projects planned for the quarter.

Challenges

- Slow progress in implementation of the Audit Plan 2015/16 due to planning phase of Regulatory audit by office the Auditor General.
- Slow progress on resolving/update issues raised by the Auditor General 2015/16 by departments.

Corrective measures

- Follow up to update progress on issues raised by the Auditor General 2014/15.
- Submission of the Audit Plan 2015/16 to the Audit Committee for review/amendments.

11.5. PERFORMANCE MANAGEMENT SYSTEM

Achievements

- Third quarter performance report compiled and approved.
- Performance assessments for Senior Managers conducted for first and second quarter.
- In house training on performance management system.

Challenges

- Delays in reviewing of PMS policy/Framework.
- No schedule for performance management activities.
- PMS Manager Vacancy not filled.

Corrective measures

- Development of performance management schedule.
- Benchmark and review of performance management policy/framework.
- Motivation for appointment of PMS Manager.

THE FINANCIAL PERFORMANCE REPORT OF THE MUNICIPALITY FOR THIRD QUARTER FOR THE FINANCIAL YEAR 2015/16:

Revenue

The annual budget for 2015/16 financial year amounts to **R185,201,562** and the Actual revenue collected as at 31 March 2016 amounts to **R123,216,502(67%)** compared to the proportional percentage of 75%. The **75%** revenue recognized is based on accrual based accounting concept.

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
	R	R	R	%	R	
Revenue By Source						
Property Rates	10 866 049	2 716 512	1 803 166	66	913 346	Billing for March was done at the beginning of April due to Municipal printing equipment Technical challenges.
Service Charges- Electricity revenue including selling of prepaid electricity	9 006 531	2 251 633	1 158 526	51	1 093 107	The Municipality has completed the replacement of conversional meters to Prepaid meters for residential properties and the consumption is properly monitored by rate payers.
Service Charges-Refuse Revenue	1 534 222	383 556	257 027	67	126 529	Billing for March was done at the beginning of April due to Municipal printing equipment Technical challenges.

Service Charges- Other (Basic Levies Electricity)	550 451	137 613	-	137 613	Most of the Conversional meters were removed for the installation of prepaid meters.
Rental of facilities and equipment	286 851	71 713	48	37 548	Rental amount received as per the bank statement was captured in April due to the receipt printing technical challenges.
Interest earned- external investment	2 200 000	550 000	65	192 434	
Interest earned- outstanding debtors	4 569 726	1 142 432	48	598 944	Municipal Council approved Write-offs has been effected on the system and the billing for march was done at the beginning of April due to printing equipment technical challenges.
Fines	954 154	238 539	19	194 339	Budget was done on IGRAP 1 principles and the current movement is the cash received. Most of traffic fines issued are not yet paid
Licence and permits	5 602 114	1 400 529	41	830 703	None
Transfers recognized- operational	111 217 000	27 804 250	2	27 127 366	Capturing of transfers was done in April due to municipal printing equipment technical challenge
Transfers recognized - capital	31 739 433	7 934 858	112	-921 309	Most projects paid in the third quarter

Other revenue	6 675 031	1 668 758	1 059 000	63	609 758	Billing for March was done at the beginning of April due to Municipal printing equipment Technical challenges.
Total Revenue (including Capital transferred)	185 201 562	46 300 391	15 360 015	33	30 940 376	

The Annual budget for 2015/16 financial year amounts to **R145,270,633**. The actual expenditure for the period ending 31 March 2016 amounts to **R 80,078,088**. On average **75%** of all allocated budget should be spent by end of third quarter , the municipality has spent **55%** on operating expenditure inclusive of staff benefits.

DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
Salaries and Allowances(including councillors)	76 412 806	19 103 202	18 111 944	95	991 258	Not all vacant posts are filled
Electric Purchases	8 500 000	2 125 000	1 770 142	83	354 858	None
General Expenses	45 605 235	11 401 309	5 546 070	49	5 855 239	None
Repairs and Maintenance	6 502 592	1 625 648	629 366	39	996 282	
Interdepartmental Charges	250 000	62 500	70 344	113	-7 844	None
Depreciation	8 000 000	2 000 000	-	-	2 000 000	Depreciation not updated

GRAND TOTAL	145 270 633	36 317 658	26 127 866	72	10 189 792	
Payments in respect of capital projects funded internally up to 31 March 2016 amounts to R864,498 against a 3 months budget of R 5,417,660 .						
Payments in respect of capital projects funded by grant up to 31 December 2015 amounts to R 9,206,465 against a 3 months budget of R 7,405,202 .						
Total payments of capital projects as at 31 March 2016 is R 12,366,113 against a 3 months budget of R 12,822,862 .						
DESCRIPTION	TOTAL ANNUAL BUDGET	3 MONTHS BUDGET	3 MONTHS ACTUAL	3 MONTHS %	VARIANCE FROM 3 MONTHS	REASONS FOR VARIANCE
Assets from own funds	21 670 641	5 417 660	3 159 648	58	2 258 012	None
Assets from Grants and subsidies	29 620 806	7 405 202	9 206 465	124	-1 801 264	Most projects paid in the third quarter
TOTAL CAPITAL EXPENDITURE	51 291 447	12 822 862	12 366 113	96	456 749	

DEPARTMENT: CORPORATE SERVICES

Key Performance Area (KPA) 6:		Municipal Transformation and Organizational Development									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		Implement a differentiated approach to municipal financing, planning, and support									
Strategic objectives		Ensure administrative support to municipal units through continuous institutional development and innovation.									
No	Prior area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter target	3 Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
1.	Administration	Erection of Palisade Fence at Sekgose DLTC	353m of palisade fence erected at Sekgose DLTC	135m of Palisade fence constructed in Sekgose DLTC	353m of palisade fence erected at Sekgose DLTC	Construction of 177 meter of palisade fence	Achieved 177m palisade fence constructed at Sekgose DLTC.	None	100%		Budget R 500,000.00 Expenditure R 470,315.00
2.		Supply, installation and maintenance of Cleaning equipment & accessories.	Number of Municipal building installed with Cleaning Equipment & accessories	Inadequate Cleaning equipment & accessories	08 municipal buildings: Installed with Cleaning equipment & accessories	Appointment of service provider. Installation of cleaning in 08 municipal buildings & accessories	Achieved Service Provider appointed and installation of equipment and accessories done in five (05) Municipal buildings.	Project implementation incomplete due to delays in delivery of equipment by Service Provider	60%		Budget R560, 180.00 Expenditure R420,063.60

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
3.	Administration	Annual Renewal of Software Licenses	Number of Software licenses renewed	Seven (7) Software licenses renewed for municipal systems (Venus, Payday, Microsoft server, Symantec antivirus, Backup Exec, GIS and case ware.)	Seven (7) Software licenses renewed for municipal systems: Venus, Payday, Microsoft, Symantec antivirus, backup exec, GIS and case ware,	Appointment of Service provider and renewal of Microsoft Server, GIS and case ware Licenses and Venus Financial system. Advertisment of Symantec Anti-Virus & Backup Exec.	Achieved Service provider was appointed for supply and delivery of Symantec antivirus and backup exec license, awaiting delivery. Tender for supply and delivery of Microsoft licenses was advertised, awaiting appointment of service provider.	None	100%		Budget R585 000 Expenditure R338 000

4.	Information and Communication Technology	Procurement of ICT equipment	Number of ICT Equipment purchased	Total Laptops 46 Total Desktops 64 Total Server 7 Total Printers 19	17 ICT Equipment purchased (1 DR Servers, 1 payroll printer, 13 office printers, (network switches)	Approved Specification and advertisement for supply and installation of network switches	Achieved The specification was completed and the tender was advertised	None	100%	Budget R710 000 Expenditure R0
5.		Supply and installation of ICT Network infrastructure	Number of office buildings installed with ICT Network infrastructure	Network infrastructure installed in 7 municipal buildings	Network cabling upgrade from CAT5E to CAT6 in Civic Building	Approved specification and advertisement of tender for network cabling installation	Achieved The specification was completed and the tender was advertised	None	100%	Budget R270,000.00 Expenditure R0

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
6.	Human Resources Management	Management discipline in the workplace	Percentage of referred cases attended to within the required time frames	100 percent of all cases attended to within 90 days	100% of all cases attended to within 90 days	No target	Achieved 100% of all cases attended to within 90 days	No cases reported for the quarter	100%		R0
		Local Labour Forum (LLF)	Number of LLF and sub-committee meeting coordinated to enhance labour relations	3 LLF and sub-committee meeting held	4 LLF and 4 Sub-committee meeting held	1 LLF and 1 Sub-committee meeting held	Achieved 1 LLF committee meeting held and 3 Sub-committee meeting held (2 Training and 1 OHS Meetings)	None	100%		R0
7.		Training of Councillors and employees	Number of Councillors Trained on municipal programmes	20 Councilors trained	20 Councillors Trained on municipal programmes	5 Councillors trained on municipal programmes	Achieved 5 councillor trained on Municipal Governance	None	100%		R30 000.00

No	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
8.	Human Resource Management		Number of employees capacitated on all identified municipal programmes	49 employees capacitated on all identified municipal programmes	40 employees capacitated on all identified municipal programmes as per workplace skills plan (WSP)	10 employees capacitated on all identified municipal programmes as per workplace skills plan (WSP)	Achieved 29 Employees capacitated on identified municipal programme as per workplace skills plan (WSP) (8 Minutes and report writing and 3 VAT training)	None	100%		R164 504.00
9.		WSP (Workplace Skills Plan) submitted to LGSETA	Number of WSP (Workplace Skills Plan) submitted to LGSETA	WSP (Workplace Skills Plan) submitted on 30 April 2015	1 WSP (Workplace Skills Plan) submitted to LGSETA by 30 April 2016	Development and review of WSP (Workplace Skills Plan) for 2016/2017	Achieved 1 Draft WSP (Workplace Skills Plan) developed	None	100%		R0
10.		Development and submission of Employment Equity Report to Department of Labour (DoL)	Number of Employment Equity Reports developed and submitted	One (1) Employment Equity Report developed and submitted to DoL	One (1) Employment Equity Report developed and submitted to DoL	One (1) Employment Equity Report developed and submitted to DoL	One (1) Employment Equity Report developed and submitted to DoL	Achieved One (1) Employment Equity Report developed and submitted to DoL	None	100%	

Project No.	Priority area(ID P)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OFFICE OF THE SPEAKER											
11.			Number of Council meetings held	4 Council meetings	4 Council	1 Council meeting held	Achieved 4 x Council meeting held	3 x Special council held due to pressing issues to be approved	100%	None	
12.	Council and Administrative Support	Council and Council Committee Meetings	Number of Portfolio Committee meetings held	60 Portfolio Committee Meetings	60 Portfolio Committees held	15 portfolio Committee Meetings held	Achieved 12 Portfolio committee meetings held	3 x Portfolio meetings held due to quorum not formed.	75%	None	
13.			Number of Exco meetings held	12 Exco Meeting held	03 Exco Meetings held	03 EXCO Meetings held	Achieved 3 x Exco meetings held	None	100%	None	
14.	Public Participation programmes	Oversight Programmes	Number of MPAC meetings held	5 MPAC meetings held	4 MPAC meetings held	1x MPAC meeting held	Achieved 1 X MPAC meetings held	None	100%	None	
15.	Public Participation programmes	Ward Committee Capacity Building	Number of Public hearings held	2 MPAC Public Hearings held	2 MPAC Public Hearings held	1x Public Hearing held	Achieved 2x Public hearing held	None	100%	None	
			Number of training interventions conducted	4 training interventions conducted	4 training interventions conducted	1x Ward Committee training conducted	Not achieved No training held	None	0%	None	

16.	Risk Management	% of identified risks resolved within time frame as specified in the risk register	100% of risks resolved	100% of risks resolved within the time frame as specified in the register	100% of risks resolved within the time frame as specified in the register	2 strategic risks identified. 100% of those risks resolved within the time frame as specified in the register	None	100%	None	Opex
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DEPARTMENT: TECHNICAL SERVICES

Basic Services & Infrastructure Planning											
Responsive, Accountable, Effective and Efficient Local Government System											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
17.	Roads	maintenance of roads and storm water infrastructure	Number of kilometres of gravel roads graded and storm water maintained	613 km of gravel roads	613 km of gravel roads graded and storm water maintained.	150 km of gravel roads graded and storm water maintained	132.9km	Mechanical Breakdowns	89%	None	-
18.	Roads	Purchase of new grader	Number of Graders procured.	3 graders available	1x Grader procured	No target	Grader is delivered	None	100%	None	R2 500 119.81
19.	Roads	Madikana low level bridge	Number of low level bridge constructed	Limited access at Madikana internal streets	1x low level bridge constructed at Madikana	Preparations of foundation slab and installation of culverts	foundation slab casted and culverts installed	None	100%	None	R 0.00
20.	Roads	Madiehe low level bridge	Number of low level bridge constructed	Limited access at Madiehe internal streets	1x low level bridge constructed at Madiehe	Preparations of foundation slab and installation of culverts	foundation slab casted and culverts installed	None	100%	None	R 0.00

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
21.	Roads	Ramatjowe low level bridge	Number of low level bridge constructed	Limited access at Ramatjowe internal streets	1x low level bridge constructed at Ramatjowe	Re-advertisement, appointment of service provider, site handover and signing of SLA	Project on adjudication stage	Re-Advert of project.	50%	None	R 0.00
22.	Roads	Mogwadi internal streets	2 km of Mogwadi internal streets constructed	2.6 km tarred	Appointment of contractor, site establishment	Approval of designs. Advertisement for construction	Designs approved and project advertised for construction	None	100%	None	R1 328 769.18
23.	Roads	Machaka to sekakene gravel to tar road	3,1 km of Machaka to sekakene road from gravel to tar constructed	613 km gravel road	Construction of Machaka to sekakene road from gravel to tar (3,1 km of road tarred)	Prepared base and surfacing	Base prepared and road surfaced	None	96%	None	R13 061 534.70

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
OPERATIONS AND MAINTENANCE											
24.	Roads	Mohodi to Thupana gravel to tar road	2km of Mohodi to Thupana road from gravel to tar constructed	4.8km tarred	Construction of Mohodi to Thupana road from gravel to tar (2 km of road tarred)	Prepared base and surfacing	Base prepared and road surfaced	None	100%	None	R9 057 873.03
25.	Social facilities	Mohodi Sport Complex	Complete sport complex	Palisade Fence and ticket sales house completed	Dam rehabilitation, electrical works, borehole drilling and elevated tank	Prepared layer works, drilling of borehole and Dam Rehabilitation on	Contractor is still on earthworks for platforms	slow progress by the contractor	66%	None	R7 956 434.69

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs:											
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme Provision of sustainable infrastructure and basic services 											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ELECTRICITY											
26.	Electricity services	Upgrading Electricity network	Uninterrupted electricity supply and compliance with electricity standard.	Overloading electricity infrastructure	Replacement of 80 rotten poles, 1500 Low Voltage conductor and 120 Low Voltage insulators	Appointment of service provider, site establishment.	Contractor appointed and site is established	None	100%	None	Budget R 1,200,000.00 Expenditure R 0.00
27.	Electricity services	High mast Lights	Provide night time security to the community.	No high mast lights at Capricorn park and Mogwadi Ext 4	2 x High mast lights constructed.	2 x High mast lights constructed.	Highmast lights constructed	None	100%	None	Budget R 700,000.00 Expenditure R 453,583.2
28.	Electricity services	Replacement of old electricity meters	Number of electricity prepaid meters replaced	Old and incompatible prepaid meters	160 electricity meters replaced	Re-advertisement, appointment, signing of the SLA and site handover	Contractor appointed and site is handed over	None	100%	None	Budget R 1,000,000.00 Expenditure R 0.00
29.	Electricity services	Relocation of prepaid meters.	Number of electricity meters relocated	Inaccessible electricity meters	Relocated 120 electricity meters.	Re-advertisement, appointment	Contractor appointed and site is handed	None	100%	None	Budget R 500,000.00

Key Performance Area (KPA) 2: Basic Services & Infrastructure Planning												
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System												
Outputs:												
<ul style="list-style-type: none"> Implement a differentiated approach to municipal financing, planning, and support Improving access to basic services Implementation of the community works programme 												
Strategic objectives												
<ul style="list-style-type: none"> Provision of sustainable infrastructure and basic services 												
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure	
ELECTRICITY												
30.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100%	None	None	Expenditure R0.00 Opex

DEPARTMENT: COMMUNITY SERVICES

Basic Services Delivery											
Key Performance Area (KPA) 2:											
Outcome 9:											
Outcomes :											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure

TRAFFIC AND LICENSING

31.	Traffic and Licensing	Law enforcement operations	Number of roadblocks staged within the required time frames	48 roadblocks staged	48 roadblocks staged	12 roadblocks staged	12 roadblock staged	None	100%	None	Nil
32.	Traffic and Licensing	Management of driving licenses	Number of drivers licenses examined	6125 drivers license clients examined	100% of drivers licenses examined	100% of drivers licenses examined	1351 drivers license clients examined	None	100%	None	Nil
33.	Traffic and Licensing	Management of learners licenses	Number of learners licenses examined	5586 learners license clients examined	100% of learners licenses examined	100% of drivers licenses examined	1687 learners license clients examined	None	100%	None	Nil
34.	Traffic and Licensing	Management of registration of motor vehicles	Number of vehicles registered	1046 motor vehicles registered	100% of received applications for vehicle registration processed	100% of received applications for vehicles registration processed	201 motor vehicles registered	None	100%	None	Nil
35.	Traffic and Licensing	Management of licensing of motor	Number of vehicles licensed	6687 vehicles licensed	100% of received applications for vehicle	100% of received applications for vehicle	1682 vehicles licensed	None	100%	None	Nil

Key Performance Area (KPA) 2:											
Basic Services Delivery											
Outcome 9:											
Outcomes : Responsive, Accountable, Effective and Efficient Local Government System											
Outcomes : Actions supportive of the human settlement outcome											
Implement a differentiated approach to municipal financing, planning, and support											
Strategic objectives											
Provision of sustainable infrastructure and basic services											
Provision of social amenities and promotion of healthy and safe communities											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
TRAFFIC AND LICENSING											
		vehicles			licensing processed	licensing processed					

Key Performance Area (KPA) 1:											
Municipal Transformation and Organizational Development											
Outcome 9:											
Outcomes : Responsive, Accountable, Effective and Efficient Local Government System											
Implement a differentiated approach to municipal financing, planning, and support											
Strategic objectives											
Provision of sustainable infrastructure and basic services											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ENVIRONMENTAL MANAGEMENT											
36.	Environmental Management	Beautification Plan	Percentage implementation of beautification plan	Phase 1 of beautification plan complete at Mogwadi town	Implementation of beautification plans at Morebeng	Re-advertisement of the tender bid	Tender bid re-advised but service provider could not be appointed	Service provider could not be appointed due to poor response by bidders	50%	May 2016	Budget R250.000.00 Expenditure R0.00

Key Performance Area (KPA) 1: Municipal Transformation and Organizational Development
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System
Outputs :
Strategic objectives

Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
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ENVIRONMENTAL MANAGEMENT											
37.	Environmental Management	Refurbishment of Mogwadi Landfill site	Number of Landfill Sites refurbished	Non compliant Landfill Site	Construction of 400m of palisade fence at Mogwadi	Re-advertisement of the tender bid	None	Appointment of service provider was not made due to recommendation for re-advertisement of bid.	0%	May 2016	Budget R500.00.00 Expenditure R0
38.	Environmental Management	EPWP Environment & Culture Sector	Number of jobs created	54 job opportunities created	Create 50 job opportunities	Monitoring and Contract Management	50 job opportunities created	None	100%	None	Budget R500.000.00 Expenditure R489 805
39.	Basic Services Provision	Erection of Street Litter Bins	Number of bins procured and installed	No street litter bins at Morebeng town	30 street litter bins procured and installed at Morebeng town	Delivery and installation of street litter bins	30 street litter bins procured and installed at Morebeng town	None	100%	None	Budget R100.000.00 Expenditure R98000.00
40.	Basic Services Provision	Mohodi/Maponto Cross Taxi Rank	Number of taxi ranks constructed at Mohodi Maponto	No formal taxi rank structures at Mohodi	1x constructed taxi rank at Mohodi Maponto cross	Approval of design for commencement of project	Design approved	None	100%	None	Budget R600.00.00 Expenditure R0.00

Key Performance Area (KPA) 1: Municipal Transformation and Organizational Development											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs : Implement a differentiated approach to municipal financing, planning, and support											
Strategic objectives											
Provision of sustainable infrastructure and basic services											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
ENVIRONMENTAL MANAGEMENT											
41.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	Maponto 100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	1 strategic risks identified. 0 % of those risks resolved within the timeframe as specified in the register	None	0%	None	Opex

DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT AND PLANNING

Key Performance Area (KPA) 1:		Spatial Rationale									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs :		<ul style="list-style-type: none"> • Actions supportive of the human settlement outcome • Implement a differentiated approach to municipal financing, planning, and support • To Promote Orderly Development Through Integrated Spatial Planning And Land Use Management 									
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure

SPATIAL PLANNING

42.	Spatial Planning	Building control	Percentage of building plans considered for approval	40 building plans received, considered for approval	100% received building plans processed	100% received building plans processed	Seven plans were considered	None	100%		
43.	Spatial Planning	Assessment of land use applications	Percentage of applications tabled to the Land Use Committee for consideration	4 land development applications received	100% of lodged land use applications processed	100% of lodged land use applications processed	0% of lodged land use applications processed	Pending SPLUMA processes	Next financial year	Next financial year	
44.	Spatial planning	Repegin g of sites	Number of sites pegged at Morebeng.	13 demarcated sites not pegged at Morebeng.	13 demarcated sites pegged in Morebeng	No target	None	None	None	None	

45.	Spatial planning	Audit of community facilities	Number reports compiled	of	New indicator	1x report of community facilities compiled	Audit of	Re-advertisement and appointment of service provider	Successfully advertised re-advertisement	Non-responsive BIDS	50%	4th Quarter	
46.	Spatial planning	Integrated transport plan	Number of Integrated Transport Plans developed	of	New indicator	1x Molemole Integrated Transport Plan developed	Molemole	Re-advertisement and appointment of service provider	Re-advertisement	Non-responsive BIDS	50%	4th Quarter	
47.	Spatial planning	Township establishment	Number of layout plans compiled for township establishment	of	Mogwadi park not demarcated	1x plan compiled for township establishment	layout	Re-advertisement and appointment of service provider	Re-advertisement	Non-responsive BIDS	50%	4th Quarter	
48.	LED	Youth in agriculture programme	Number of graduates capacitated in agricultural programmes	of	8 Graduates appointed and currently being capacitated	5 graduates to be recruited, but placement and capacity building will take place in July	to be recruited, but placement and capacity building will take place in July	Recruitment, appointment of graduates to serve in Youth In agriculture programme	Recruitment process has been completed, 5x graduates have been appointed pending is the placement in July	None	100%	None	R105600.00
49.	LED	Investment coordination and facilitation	Number of partnership agreements signed	Number of partnership agreements signed	No partnership agreement	2x partnership agreements and 1x investor conference	partnerships agreements and 1x investor conference	Review specification, advertise the bid and consultation with stakeholder	Specification has been reviewed, bid has been advertised and stakeholder	None	100%	None	R350000

50.	Molemole LED Forum	Number of LED forum meetings held	3x LED forum meetings held	4x LED forum meetings held	1x LED forum meeting held	1x LED Forum meeting was held on the 17 March 2016	100%	None	None	R36630.00
51.	Molemole CWP LRC Forum	Number of CWP LRC Forum held	11x CWP LRC Forum held	12x CWP LRC Forums held	3x CWP LRC Forums held	2x CWP LRC forum meeting were held, 04 February and 29 March 2016	90%	Unavailability of CWP affected Councillors to constitute quorum for the meeting	Next CWP forum to be held on 21 April 2016	Cogta funding
52.	Career Expo	Number of Career Expo held	1x Career Expo held	1x Career expo held	Develop ToR and signing of SLA with appointed service provider	ToR has been developed and SLA has been signed by appointed service provider	100%	None	None	R150000
53.	SMME Training	Number of SMME's trained	No SMME's trained	20 SMME's trained	Draft ToR for project, identification of SMME's representatives to be trained	ToR for the project has been developed, SMME's and representatives have also identified	100%	None	None	R21000.00

54.	IDP	Review of 2015/2016 IDP	Reviewed 2015/2016 IDP	Reviewed 2014/2015 IDP	Adopted and printed a credible IDP	Ward based planning on 2016/2017 IDP priorities	Conducted all ward based planning and ward priorities incorporate in the draft 2016/2017 IDP	None	100%	None	
						Tabling of Draft IDP to Council	Adopted Draft IDP on the 31 st March 2016				

Key Performance Area (KPA) 6: Municipal Transformation and Organizational Development											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
INTEGRATED DEVELOPMENT PLANNING											
55.	IDP	Strategic working sessions on the IDP and SDBIP review	Number of strategic working sessions held	4 strategic working sessions held	4 strategic sessions held	Strategic working session on IDP Strategies and project Phase during February 2016	Conducted all strategic planning sessions	None	100%	None	
56.	IDP	Compilation of Annual Report	Approved 2014/2015 Annual Performance report and Annual Report	Approved 2013/2014 Annual Performance report and Annual report	2014/2015 Annual Report approved	MPAC Public hearing on Draft Annual Report and Adoption by Council	Conducted public hearings on Draft Annual report and adopted by council on the 31 st March 2016	None	100%	None	
57.	IDP	Consolidation of SDBIP	2016/17 SDBIP	2014/2015 SDBIP in place	2016/17 SDBIP developed	Submission of revised 2015/2016 SDBIP aligned to budget	Submitted reviewed SDBIP aligned to budget adjustment	None	100%	None	

Key Performance Area (KPA) 6: Municipal Transformation and Organizational Development											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs :											
Strategic objectives											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
INTEGRATED DEVELOPMENT PLANNING											
							adjustment by January 29 2016				

58.	IDP Unit	Coordination of IDP Representative Forum meetings	Number of IDP Representative Forum coordinated	2014/15 IDP Representative Forum in place	4 X 2015/16 IDP Representative Forum coordinated	1x 2015/2016 IDP Representative forum coordinate	Conducted IDP Representative forum	None	100%	None	
59.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	3 strategic risks identified. 33% of those risks resolved within the timeframe as specified in the register	None	33%	None	Opex

Key Performance Area (KPA) 4: Municipal Financial Viability and Management										
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System										
Outputs 1 & 7: Implement a differentiated approach to municipal financing, planning and support Administrative and financial capability										
Strategic Objective: To ensure sound and stable financial management										
Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter Targets	3 Actual Achievement	Reason for deviation	Progress Revised target (% to target)	Budget Expenditure
BUDGET AND REPORTING										
60.	Financial viability	Submission of Section 71 reports	Number of Section 71 reports submitted	12x Section 71 reports submitted	12x Section 71 reports submitted	3x Section 71 reports Submitted	3x Section 71 reports Submitted	None	100%	
61.	Financial Management	Financial Management	Number of Financial Statement submitted	4x financial statement submitted	4x financial statement submitted	1x financial statement submitted	Not submitted	None	0%	
62.	Financial viability	Annual Financial statements (AFS)	Fair presentation of Annual Financial Statements	AFS with a Qualified opinion by AG	AFS with an unqualified AG opinion	Follow up on Audit findings for 2014/2015	71% of Auditor General queries addressed.		71%	
63.	Financial viability	Submission of in year reports	MFMA compliance reports submitted	4 quarterly reports	4 quarterly reports	1 report submitted	1 report submitted	None	100%	
64.	Financial viability	Submission of Section 72 report	Number of Section 72 report submitted	1 mid-year report (s72)	1 mid-year report (s72)	1 mid-year report submitted	1 mid-year report submitted	None	100%	
65.	Financial viability	Submission of in year reports	Number of 2015/16 Adjustment budget compiled	1x 2014/15 Adjustment budget approved	1x 2015/16 Adjustment budget compiled & approved	1 adjustment budget approved	1 adjustment budget approved	None	100%	

Key Performance Area (KPA) 4: Municipal Financial Viability and Management											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 1 & 7: Implement a differentiated approach to municipal financing, planning and support Administrative and financial capability											
Strategic Objective: To ensure sound and stable financial management											
Project No	Priority Area (IDP)	Project Name	Key Performance Indicator	Baseline	2015/16 Annual Target	Quarter Targets	3 Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
66.	Financial viability	Compilation of 2015/16 budget	2016/17 Budget compiled	Approved 2015/2016 budget in place	2016/2017 budget compiled and approved	Tabling budget statement with three year MTREF focus	Tabling of budget statement with three year MTREF focus	None	100%		
67.	Financial viability	Reconciliation of bank statement	Number of Bank reconciliations compiled	12 reconciliations in place	12 Bank reconciliations compiled	3x bank reconciliation compiled	3x bank reconciliation compiled	None	100%		
68.	Financial viability	Reconciliation of investment register	Number of investment registers report compiled	12 registers in place	12 Investment registers	3x investment registers	3x investment registers	None	100%		
69.	Financial viability	Reconciliations	Number of grant registers submitted	12 registers submitted	12 grant registers	3x grant registers	3x grant registers	None	100%		

INCOME AND REVENUE MANAGEMENT											
70.	Revenue management	Revenue collection	Percentage of revenue collected	R11, 211	R13, 250 000		R 3 427 has been collected	None	100%	None	0.00
71.	Debtors Management	Balancing of debtors Control against age analysis	Number of Reports Submitted	12 Completed Reports	12 Complete Debtors Control Reports and Ageing Analysis	3x Debtors Control Reconciliation	3 X Debtors Reconciliation	None	100%	None	0.00
72.	Revenue management	Reminding customers to settle their outstanding municipal accounts	Number of Reports Submitted	New indicator	4x Notices of reminding customers to honour their payment.	1x Notice for reminding customers to honour payments	None	Rate payers complains still need to be finalised in respect to water transactions.	0%	Notices will be issued after long outstanding debts issues in respect to water has been attended to	0.00
73.	Revenue management	Monitoring and allocation of Unallocated Deposit	Number of Reports Submitted	12 Completed Reports	12 Completed Reports	3x Unallocated Reports	3 Unallocated Report	None	100%	None	0.00
74.	Debtors Management	Revenue Collection	Cost recovery and debtors analysis	None	Debtor's analysis and Cost recovery report.	Project execution	Data collected, Rate payer's issues has been attended to and Credit control vending system has been up-	Challenges- Long outstanding debts issues in respect to water still need to be attended by CDM. Land Owners queries still	80%	100%	R 1 100 000.00

EXPENDITURE

75	Expenditure Management	Salary reconciliations	Number of Salary reports reconciled to General Ledger	12 Salary reconciliations/reports Completed	12 Salary reports reconciled to General Ledger	3x Salary Reconciliation Developed	3x Salary Reconciliation Developed	100%	None	None
76	Expenditure Management	Petty Cash reconciliations	Number of Petty Cash reconciliation	12 Petty Cash reconciliation Completed	12 Petty Cash reconciliation Reports	3x Petty Cash Reconciliations reports Developed	3x Petty cash reconciliation reports developed	100%	None	None
77	Expenditure Management	VAT 201 Reconciliation	Number of VAT 201 Reconciliations submitted to SARS	6x VAT 201 Reconciliations submitted to SARS	6x VAT 201 Reconciliations submitted to SARS	2x VAT 201 Reconciliation submitted to SARS	1 x VAT 201 reconciliation submitted to SARS	100%	None	None
78	Expenditure Management	Project and Retention register	Updated Project and Retention register	1x updated Project and Retention register compiled	Updated Project and Retention register compiled	Updated Project and Retention register compiled	Updated Project and retention register compiled	100%	None	None
89	Expenditure Management	Creditors Reconciliation Reports	Number of Creditors Reconciliation Approved by CFO	12 Creditors Reconciliation Approved by CFO	12 Creditors Reconciliation and 1 Annual creditors lead schedule balanced to GL	3x Creditors Reconciliation	3 x Creditors Reconciliation	100%	None	None

SUPPLY CHAIN MANAGEMENT

80.	Supply Chain Management	Asset Reconciliation	Number of FAR & GL reconciliation	12x FAR & GL reconciliation	GL 12x FAR & GL reconciliation	GL 3x FAR reconciliation	GL 3x FAR reconciliation	GL None	100%	None
81.	Supply Chain Management	Asset Verification	Number of Asset Verification Reports	2 of Verification Reports	Asset 2 Verification Reports	Asset 2 Verification Reports	No target	None	100%	None
82.	Supply Chain Management	Development of loose asset register and Loose asset verification	Number of loose asset register developed and Loose asset verification	New indicator of loose asset register developed and Loose asset verification	1x loose asset register developed and 2x Loose asset verification compiled	1x loose asset register developed and 2x Loose asset verification compiled	No target	None	100%	None
83.	Supply Chain Management	Revaluation of Assets	Approved Revaluation Report	2014/2015 Revaluation Report in place	1 Revaluation report compiled	1 Revaluation report compiled	No target	None	100%	None
84.	Supply Chain Management	Inventory Count	Number of Inventory Count Reports	1 of Inventory Count Report	4 Inventory Count Reports compiled	1x Inventory Count Reports compiled	1x Inventory Count Reports compiled	None	100%	None
85.	Supply Chain Management	Procurement Plan	Approved Procurement Plan	Approved spending plan	Approved Procurement Plan	Approved Procurement Plan	No target	None	100%	None
86.	Supply Chain Management	Supplier Database management	Number of supplier database advertisements	1x of database advertisement	1x supplier database advertisements	1x supplier database advertisements	No target	None	100%	None
87.	Supply Chain Management	Supplier Database management	Revised existing supplier database	Noncompliant supplier database	Compliant supplier database	Revised existing database	Revised supplier database	None	100%	None

88.	Supply Chain Management	SCM performance Report	Number of performance reports	New indicator	4 x SCM performance reports compiled and table to the council	1x SCM performance report compiled and table to the council	1x SCM performance report compiled and table to the council	SCM performance report table to the council	None	100%	None	None	
89.	Supply Chain Management	Declaration of business interest- new council	Percentage of declaration forms signed	New indicator	100% Declaration of forms of councilors and employees signed	100% declaration of forms of councilors and employees signed	100% declaration of forms of councilors and employees	100% declaration of forms of councilors and employees	None	100%	None	None	
90.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	0% of risk resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	5 strategic risks identified. 80% of those risks resolved within the timeframe as specified in the register	5 strategic risks identified. 80% of those risks resolved within the timeframe as specified in the register	None	80%	None	Opex	

DEPARTMENT: MUNICIPAL MANAGERS OFFICE

Key Performance Area (KPA) 5:		Good Governance and Public Participation									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs 5:		Deepen democracy through a refined ward committee model									
Strategic Objective		<ul style="list-style-type: none"> Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees 									
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
MAYOR'S OFFICE											
92.	Mayoral Support Services	Mayoral outreach programmes	Number of Mayoral Outreach Programmes Held	4 Mayoral Outreach Programmes Held	4 Mayoral Outreach Programmes Held	1 Mayoral Outreach Programme held	1 Mayoral outreach programme held	None	100%	None	
93.	Mayoral Support Services	Mayor Stakeholder Participation (State of the Municipal address)	Number of the State of the Municipal Address Held	1 State of the Municipal Address held	1 State of the Municipal Address Held	Preparation processes & Public Consultation process	None	None	None	None	

94.	Mayoral Support Services	Back to school outreach programme	Number of schools visited	2 schools visited	4 schools visited	4 schools visited	4 schools visited	10 Schools visited	None	100%	None	
95.	Risk Management		% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	1 strategic risks identified. 0% of those risks resolved within the timeframe as specified in the register	None	0%	None	

Key Performance Area (KPA) 5:											
Outcome 9:											
Outputs 5:											
Strategic Objective											
<ul style="list-style-type: none"> Provide an accountable and transparent municipality through sustained public participation, coordination of administration and council committees 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
LEGAL SERVICES											
96.	Legal services	Litigation	Number of litigations	12 of cases	100% of cases	100% of cases	16 cases instituted	None	100%	None	R299 513-17

Key Performance Area (KPA) 5:

Good Governance and Public Participation

	management	defended and instituted	instituted and defended	instituted and defended	instituted and defended	and defended				
97.	Legal advisory services	Number of documented Legal advisory services	Limited documentation on legal advisory services	100% of legal advises provided & documented	100% of legal advises provided & documented	07 legal advises provided & documented	None	100%	None	Opex
98.	Legal Services Contracts Development and/or Review	Percentage of contracts developed and reviewed	46 of contracts developed and drafted as per instruction	100% of contracts developed and reviewed	100% of contracts developed and reviewed	11 contracts developed and reviewed	None	100%	None	opex
99.	Risk Management	% of identified risks resolved within timeframe as specified in the risk register	100% of risks resolved	100% of risks resolved within the timeframe as specified in the register	100% of risks resolved within the timeframe as specified in the register	1 strategic risks identified. 0% of those risks resolved within the timeframe as specified in the register	None	0%	None	Opex

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Key Performance Area (KPA) 5: Good Governance and Public Participation											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 5: Deepen democracy through a refined ward committee model											
Strategic Objective											
<ul style="list-style-type: none"> To provide communication support services, public liaison, marketing, advocacy and events management activities within molemole municipality Enhance corporate identity 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter target	3 Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
COMMUNICATIONS											
100.	Communication management	Advertising and Publications of municipal activities	percentage of advertisement municipal activities placed	6x advertisement of municipal activities placed	100% requested municipal publications placed	100%	2 municipal events published in newspaper 1x event broadcasted live. 5x public notices published	None	100%	None	
			Number of newsletters published.	No newsletter published in 2014/15.	2 newsletter published.	Compilation of Draft newsletter	Articles collected awaiting forewords	Draft newsletter	45%		

Key Performance Area (KPA) 5: Good Governance and Public Participation									
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System									
Outputs 5: Deepen democracy through a refined ward committee model									
101.	Corporate Identity	Purchase of Communication material and event equipment	No of equipment and materials purchased	300 diaries and 800 calendars printed One audio camera, one video camera and limited branding material	300 diaries and 1000 calendars printed Procurement of 1x Branded trailer 27x Branded watches, Loud Hailers and 8x work suits	No target Delivery of 4 loud hailers Develop specification, advertise and appoint service provider for trailer, watches and work suits Order issued Specification for watches developed. Order issued	None No delivery from service provider. No appointment still an advert No delivery	None	

Key Performance Area (KPA) 5: Good Governance and Public Participation											
Outcome 9: Responsive, Accountable, Effective and Efficient Local Government System											
Outputs 5: Deepen democracy through a refined ward committee model											
Strategic Objective											
<ul style="list-style-type: none"> To protect the municipality from potential risk. To ensure reduction of fraud and corruption within the municipality To protect the municipal properties and employees against potential threats. 											
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure
INTERNAL AUDIT AND RISK MANAGEMENT											
102.	Internal Audit	Action plan	% of audit queries addressed	60% of audit queries addressed	100% of Auditor General queries addressed	50% of Auditor General queries addressed	65% of Auditor General queries addressed.	None	100%	None	Opex
103.	Risk Management		% of identified risks resolved within	36%	100% of risks resolved within the timeframe as specified in the register	25% of risks resolved within the timeframe	54% of risks resolved within the timeframe	None	100%	None	Opex

Key Performance Area (KPA) 5:		Good Governance and Public Participation								
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System								
Outputs 5:		Deepen democracy through a refined ward committee model								
		timeframe as specified in the register		as specified in the register	as specified in the register					
104.	Risk Management	Number of Risk Management Committees coordinated	2 Risk Management Committee meeting coordinated.	4 Risk Management Committee coordinated	1 Risk Management Committee coordinated	1 Risk Management Committee coordinated	1 Risk Management Committee coordinated	100%	None	Opex
105.	Internal Audit	Number of Audit Committee meetings held successfully	4 Audit Committee meeting held	4 Audit Committee meeting held	1 Audit Committee meeting held	1 Audit Committee meeting held	1 Audit Committee meeting held	100%	None	Opex
106.	Internal Audit	Number of Performance audit reports submitted to Council	4 Performance audit report submitted to council	4 Performance audit report submitted to council	1 Performance report submitted to council	1 Performance report submitted to council	1 Performance report compiled.	100%	None	Opex


Key Performance Area (KPA) 5:		Good Governance and Public Participation									
Outcome 9:		Responsive, Accountable, Effective and Efficient Local Government System									
Outputs 5:		Deepen democracy through a refined ward committee model									
Strategic Objective		<ul style="list-style-type: none"> To protect the municipality from potential risk. To ensure reduction of fraud and corruption within the municipality To protect the municipal properties and employees against potential threats. 									
Project No.	Priority area (IDP)	Project Name	Key performance indicator	Baseline	2015/16 annual target	Quarter 3 target	Actual Achievement	Reason for deviation	Progress (% to target)	Revised target	Budget Expenditure

PERFORMANCE MANAGEMENT SYSTEM											
106	Performance Management System	Review of performance Management Framework	Review of performance Management Framework	Performance Management Framework	1 Performance Management Framework reviewed	1 Performance Management Framework reviewed	Reviewing of Performance Management Framework/ policy.	Initiation of acting performance manager.	50%	Fourth quarter	Opex
107	Performance Management System	Assessment of Senior Managers	Quarterly Performance Assessment	None	4 Performance assessment coordinated and conducted	1 Quarterly assessment	1 Quarterly assessment	None	100%	None	Opex
108	Performance Management System	Annual Performance report	Coordination of Annual Performance Report	1 Annual Performance report compiled	1 Annual Performance report compiled and submitted	No target	No target	None	No target set for the quarter	None	Opex

28 April 2016
DATE

28 April 2016
DATE


MUNICIPAL MANAGER

Approved / Not Approved

MAYOR